

Women's Club - November 13, 2023

Meeting start time: 8:12pm

Meeting end time: 10:35pm

Chairperson(s): Pat Degnan

Officer in Charge: Mike Ilardi

Attendance: Laura Eory, Angela Quant, Francesca Miskowsky, Tangelin Rivera, Molly Reynolds, Inga Donskaya, Jasmine Vargas, Kristen Neu, Sean Monteith, Amanda Alessandra, Suzie Palazzo, Courtney Palazzo, Chris Kleinwaks, Mary Stotelmeyer, Lisa Dispenza, Karyn Brodman, Michael Ilardi, Frances Zegar, Kerry Rivelli, Jennifer Meyers, Jenn Gotzon Chandler, and Hannah Luketina.

- I. **WELCOME New Members** - Jenn and Courtney, welcome!
- II. **Election for Women's Club Board**
 - A. Angela Quant - running for President unanimous
 - B. Francesca Miskowsky - running for Vice President unanimous
 - C. Molly Reynolds - running for secretary unanimous
 - D. (Note: No nominations for Treasurer)
- III. **New Homeowners (VOTE)** - Vote to purchase alloy tool/key chain and post-it notes with WML logo for 2024 new homeowners' bag by DMC Productions, amount not to exceed \$850 - 18/20 voted yes, vote PASS
- IV. **Logistics** (Laura)
 - A. Facilities use rules (see attached) - get magnetic hooks for next year's events.
 - B. JotForm/PayPal Charges - keep in mind PayPal charges for future events. Convenience fee at 4% currently. Suggestions: Shopify and/or other POS systems (like Square).
- V. **Dance & Acro/Tumbling for Tots** - Krista/Francesca - both programs are going well including p play group.
 - A. **Dance & Acro** - nothing new to report
 - B. **Tumbling for Tots** - Winter registration for the next session to open Wed. Nov. 29th at 5pm for WML residents (\$130). Registration will be open to everyone. Non-WML registration will open Wed. Dec. 6th at 5pm (\$170). Next session set to run Dec.14th to Feb. 22nd (no class on Dec. 28th). Krista to send out a parent survey in the upcoming weeks. Suggestion: Segregate the ages for 0-3. Talk to Jenn Gotzon Chandler for a second teacher and/or possible substitute.
- VI. **Old Business**
 - A. **Halloween Parties** - Laura/Tangelin - parties went well and were well attended. Issues still surrounding parents drinking during the parties in the ballroom. Suggestions: Making it an alcohol-free event like scouts do. Need more adult volunteers to police. Place more signage in the ballroom and at the bar, the bartender can help enforce, and a garbage can be at the entrance to throw out the drinks upon entry. Too many adults per child. Suggest limiting it to 1-2 adults per child. Can bring this back to the meeting for vote in Feb. if volunteers planning party want to allow alcohol. A non-WML person at the party- we can check badges if we think that's happening more. Doors open time 15-30 minutes before the party starts to start checking people in.
 - B. **Other Halloween Festivities**
 1. **Trick - O - Treat Map** - Angela - 157 houses on the map - *need volunteer for next year* - can make it a live edit Lisa and Jasmine
 2. **Halloween Lights Contest** - Francesca/Matt - 1st place: 8 Ronald Ave; 2nd place: 29 Ellen Drive; 3rd place: 73 Valley View Drive. Suggestions: should families be allowed to win multiple years in a row? Can circle back to this in the

summer and decide/vote to keep this rule and use a pivot table to keep track or omit the rule altogether.

- C. **Holiday Market** - Molly/Francesca/Lisa/Karen L. - 11/12 10am-3pm - \$418.14 profit for scholarship - full house all vendors who paid to be here showed up. Pop up shop loved it! Lisa and Karen to take over - HUGE thank you to Maintenance staff Kurt and Zack and POA staff and bartenders - and to our adult and student volunteers, Renee, Mary Pat, Grace, Megan, TJ and Mason, thank you!

- VII. **Pre-School** - Kate/Mary - Update - PS doing well - inside looks great! Pie fundraiser just ended and went well. Need an Elf volunteer for storytime with Santa! Opened up 2 sessions for Storytime with Santa this year as well as pet sessions. Tree lighting questions - PS to bring/decorate the tree with their ornaments. Suggestion: Kids to decorate during the day time?

NEW BUSINESS

- VIII. **Scholarship** - working on GoMerry - Feb. look to build the committee. Start putting it in the newsletter - put it in newsletter QR code for volunteer sign up.

IX. Scholarship Fundraisers

- A. **Merchandise Sale** - Danielle Ronay (ongoing) - 11 orders from mid last week - Lisa to help with QR code - Sale ends Friday night but will try to extend.
- B. **Line Dancing** - Laura - Feb 3rd - we have a band working on getting the instructor
- C. **Mozzarella Night** - Laura - January - TBD

X. POA/Community Events

- A. **New Homeowners** - (Lisa) - Vote passed - more updates next month.
- B. **Lights on the Lake** - 11/26 - Laura - need help with setting up.
- C. **Tree Lighting/Santa Mailbox** - 11/29 - Hannah/Laura/Angela - 5-6:30pm (Inga doing letters) - event to begin at starts at 5:30 the lighting is at 6/6:30, Hannah has a Choir lined up, Sean's Dad to be Santa, Cookies, possibly a band (yay Hannah!). Need to coordinate logistics with the PS - Holly and Hannah should connect. Lisa wants to donate the ornaments to decorate the tree.
- D. **Menorah Lighting** - 12/10 - 5pm-6:30 - already started to advertise.
- E. **Winterfest** - 1/28 - 12-3pm - contracts are done, deposits sent for the Snowball throw, trackless train and mechanical snowboard.

XI. Good & Welfare/New Ideas!

- A. **Ideas from last meeting:** Larry & Raven, list of babysitters, paint night for kids, Red cross/CPR course
- B. Jen M. - Silhouette of WML from a jeweler in Denville. Shooting for Mother's Day/graduation launch. Metal used would be completely up to the customer but prices would vary based on materials. Trying to do all sales directly through the jewelry store and Scholarship gets a percentage of profits. Suggestions: Have a charm with "WML" or "Est. in..." or stone with HS colors. Be mindful of when the Jostens sales start - Try getting it in the March Newsletter (so Feb. deadline).
- C. Jenn C. - Movie night with own movie
- D. Francesca M. - WML baby book
- E. Courtney P. - Paint and sip - for kids Dec 17th - 6-10-year-olds for 20 kids - need HS volunteers 2 or 3 could do; 10-12 and 1-3 if a lot of interest but more supplies would be needed.

Minutes Submitted by: Francesca Miskowsky (*Secretary*)

Minutes Approved by: Mike Ilardi (*OIC*)

October 2023 Women's Club Meeting Minutes

Agenda: Oct. 9, 2023 at 8pm

Meeting Commences: 8pm

- I. **Attendance** - <https://forms.gle/oip3e3qA7BHZ8jCV7> - Pat Degnan, Molly Reynolds, Mike Ilardi, Inga Donskaya, Jasmine Vargas, Kate Zambarano, Susan Gubkin, Joanne Machalaba, Lisa Dispenza, Frances Zegar, Chris Kleinwaks, Danielle Ronay, Suzie Palazzo, Marisa Dubofsky, Francesca Miskowsky, Tangelin Rivera, Angela Quant and Laura Eory.
- II. **WELCOME New Members** - Marisa Dubofsky - Welcome!
- III. **Nominations**
 - A. **President** - Laura Eory nominates Angela Quant; Chris K. seconds
 - B. **VP** - Angela Quant nominates Francesca Miskowsky; Tangelin/Chris K. seconds
 - C. **Secretary** - Francesca nominates Molly Reynolds; Tangelin seconds
 - D. **Treasurer** - no nominations for treasurer - as per Article 5 Section 5 of the Women's Club constitution: "The Vice President shall fill a vacancy in the office of President. Vacancies existing in any office other than that of President shall be filled by Presidential appointment with the approval of 2/3 vote of the active women's club membership, until such time as a special election for the vacant office is feasible. Special elections shall follow the same procedures for election as noted in Article 5 Section 3."
- IV. **Dance & Acro/Tumbling for Tots** - Krista/Francesca
 - A. **Dance & Acro** - Update - Christine - classes are going great so far. Still missing a few waivers will follow up with parents. Waivers were delayed for Tumbling for Tots because of a misunderstanding, we thought waivers were only needed for Dance & Acro.
 1. 9:45am, 4pm & 6:15pm classes (Pre-school Combo, Acro I/II & Tap/Jazz): 9 out of 12 spots filled.
 2. 4:45pm (Kinder Combo): 10 out of 12 spots filled.
 3. 7pm (Acro III): 7 out of 12 spots filled.
 - B. **Tumbling for Tots** - all classes have a 12 student max, all classes filled - registration separate for current and new students. Fall Session ends 12/7, Winter Session to begin 12/14 - Registration for current students to begin Tuesday, Nov. 28th (online) and Tuesday, Dec. 5th (online) for new students - need to confirm with Suzie and office.
 - C. Other comments: Asked and got approval to add a second teacher for Fall 2024, need to look into logistics with the clubhouse. Do a parent survey to gain feedback.
- V. **Old Business**
 - A. **Fall Festival** recap - Laura/Angela/Chris/Jessica/Mary - 9/30
 1. Witches Paddle - Jessica/Mary - 56 registered - great turn out
 2. Fall Festival - Laura/Angela/Chris - 778 registered - went really well, all events went very well and kids loved the activities, tic tac toe game is broken. Overall positive feedback, *new* added new craft vendors. One food truck no show due to death in the family. Food trucks stayed until 10/11pm, heard bar did well in sales.
 3. Biergarten - Laura/Angela/Chris - pretzel eating contest, German spelling bee - people had a hard time hearing, should have put out second speaker.
 - a) Beer mug sales (scholarship fundraiser) - spent \$600 on cups from scholarship and on inflatable for beer garden, sold 139 in total: 96 before Fall Festival (\$15/per) and 43 day of (\$20): \$2,300 (net). 61 cups left over - donate to NHO for bags.
 4. Suggestions:
 - a) Kids water - gatorade/water stand? - Or similar to Summer Kick off, have jugs of water. - Or water fundraiser (sell water for \$1) Adult Volunteer to

give cash box to security or bartender at the end of the event so that volunteer is not responsible for carrying the cash off premise.

- b) No kids at the bar - can B & R pre-mix the kids juice - sell tickets for the kids juice at the bar and get juice elsewhere. Can we use the mobile bar?
- c) Needed more volunteers for clean up - host had to leave at 7pm so had to rush clean up.

VI. Upcoming Scholarship Fundraisers

A. Merchandise Sale - Danielle Ronay (ongoing) - Scot working on link. Shirts, long sleeve, and sweatshirt with design that was voted on and sunflake on sleeve. Next year (beginning of next year look to launch another sale with just the sun flake and more items. Pick up will be at clubhouse (date/time TBD)

- 1. Suggestions: Display the art that did not win. Merchandise will take 3 weeks from after the store closes. Can we get an order sheet from Scot for Holiday Market?

B. Holiday Market - Molly/Francesca/Lisa/Karen L. - 11/12 - 37 vendors total (31 in ballroom; 6 pop up shop) - *new* introduced the pop-up shop for \$25 (smaller space, just one 8ft table, will use trophy room, Tiffany bar and vestibule) Sold 6 pop-up shops so far - \$428 profit for scholarship.

- 1. Lawn signs to be put out before Halloween, Facebook event promo 3 weeks out.

C. Line dancing - Laura - Feb 3rd - sourced WC FB group to see interest on this event and gained a lot of positive responses. Nashville Nights - idea is to have live country cover band, line dance teacher to teach during band breaks - check availability of Mechanical bull from Any Excuse for a Party (Fran). Sourced 3 bands, band we liked for \$1;500 would not sign W9 or contract, other band quoted \$2,200, going forward with North of Nashville, quoted: \$600

- 1. Suggestions: mechanical bull may not be worth it for fundraiser, may have to be ride you pay for and folks may not want to pay. Use saddle in WC closet for photo booth opportunity, hobby horse races.

D. Mozzarella Night - Laura - January - TBD

VII. Pre-School - improvements - everyone says it's beautiful. Partitions in the bathroom are on backorder but for now functional. Parents are very happy!

A. Fundraisers - mums fundraiser - have to tally where we are but at or near \$2,000 in sales. Next is pie fundraiser, and Storytime with Santa (12/3 3pm-7pm). Parents want to know where the fundraiser money is going. Asked Holly and Kate for a list of things they want to purchase for the school.

VIII. Upcoming POA/Community Events

A. Halloween Parties - Laura/Tangelin/Kerry - Jodi (Circle Time Live) and DJ Tom all set just need contracts, order food and maintenance forms

- 1. **Beansprouts Party** - 10/27 - 5:30pm-7pm - sold out
- 2. **K-2nd Grade Party** - 10/20 5:30-7pm - sold out
- 3. **3-5th Grade Party** - 10/20 7:30pm-9pm - still some avail.

B. Other Halloween Festivities

- 1. **Trick - O - Treat Map** - Angela (ongoing) - 24 registered
- 2. **Halloween Lights Contest** - (ongoing) - Francesca/Matt - Deadline Wed. Oct. 25th. Judging will take place Friday, Oct. 27, 8:30pm-10:30pm (Rain date for judging will be Saturday, Oct. 28th). Keep your displays lit up on Sunday, Oct. 29th for a community drive through! - 17 registered so far

C. Lights on the Lake - 11/26 - Laura - volunteers needed to set up the lights display on the lawn - Lisa can help. HA committee will be setting up their decorations that morning,

WC to start set up at 1pm

D. Tree Lighting/Santa Mailbox - 11/30? - Laura/Hannah - officially confirmed for 11/29 5:30pm - start party in the ballroom with hot chocolate etc, carols, santa mailbox - Inga to help take out letters, Nov. 10th deadline for box.

E. Menorah Lighting - 12/10 - no update - 6:30pm

F. Winterfest - 1/28 - 1-3pm

1. First year implementing WC Event Budget sheet - to help us keep track of what we spend and not solely rely on office.
2. Captains of Leisure - entertainment confirmed via email working on contracts (\$200); Making Faces (Jolene) - \$160/hr per artist (\$480/artist) - (summer kick off had simpler designs) looking to do one artist and sign up only (no walk-ups); just doing polaroid pics and no photo booth, Gingerbread wars! (Lisa), s'mores upon check in (last year made 750 and had leftovers, will look to make the same), Arts & Crafts: milk gallon arts and crafts or repeat snow globes (Chris/Karen) - need donations of the milk gallons but can also bring your own. Will put details and sign up in the newsletter. Suggestion: Tattoo station. Polaroid camera needs more film.
3. **VOTE:** Trackless Train, Mechanical Snowboard and (*new*) Snowball Throwing (axe throwing comparison): \$3,774.84
 - a) 14 - yes, none opposed

IX. Volunteers: What volunteers are needed for the Winter events? - Francesca

- A. More for Halloween parties, Winterfest (10/11am to 4/5pm), 2-3 for tree lighting (5pm-7pm), 2 for lights on the lake (1pm-4pm), Merch sale (TBD)

X. Good & Welfare/New Ideas!

- A. **Adult Halloween Party** - Jasmine/Laura - next year possibly on same day we do beansprout for next year. (too tight to do it this year). Suggestions: Wasn't well attended when HA committee was in charge. Patrizia did a free event with a costume contest as a part of a Bar and Rental event in the Gold Lounge, was better attended but was free, something to consider. Next year Beansprout is set for 10/25 (Friday). Survey guests coming to the kids party: would you want to have an adult Halloween party?
- B. **NYE for the Family** - Francesca - Noon Years Eve - idea: to do something for the kids and their parents to celebrate NYE. HA committee sets up day before and have tablecloths etc and there's too much to do to change from one event to the other and a lot to ask of staff on a holiday weekend. Suggestions: do it outside - ball drop? That would be more for the community, may not be able to run as a fundraiser.
- C. **Other?**
 1. Larry and Raven - are we having them back? - can look to do for next year.
 2. Running list of babysitters for events - used to have list of people that mow lawns and babysit and other things that you contract out on your own, can look to helping the office update that list. Can use teen room. Use to pay someone from youth center line.
 3. Paint and sip for kids (Suzie's daughter?)
 4. Red cross course - take it out of the program line to subsidize - it's about \$150/person for a 3hr course. Maybe just need CPR class if babysitting happens on premise and parents are on premise could be less expensive.

Meeting Adjourned: 10:06pm

Minutes Recorded by: Francesca Miskowsky (*Secretary*)

OIC Approval: Joanne Machalaba (OIC)

September 2023 Women's Club Meeting

Agenda: Sept. 11th, 2023 at 8pm

Meeting Commences: 8:09pm

- I. **Attendance** - Laura Eory, Angela Quant, Francesca Nieves, Tangelin Rivera, Joanne Machalaba, Inga Donskaya, Amanda Alessandra, Karen Lambert, Molly Reynolds, Lauren Bianchi, Mary Stotelmeyer, Karyn Brodman, Chris Kleinwaks, Lisa Dispenza, Hannah Luketina, Glen Katz, Roger Crook, Michael Ilardi, Kathy Robb, Jasmine Vargas, Susan Gubkin
- II. **WELCOME New Members** - Welcome Glen, Roger, Hannah, Kathy, Lauren and Jasmine!
- III. **Dance & Acro/Tumbling for Tots** - First time we ran registration for both programs on JotForm - Christine requests for assistant for next year, looking at the possibility of getting someone sooner for the 2nd or 3rd sessions for TFT. Classes begin this week.
 - A. **Dance & Acro**
 1. 9:45am (PS Combo) - 8/12 filled; 10:30am (PS Kinder Acro) - Ø; 4pm (Acro I/II) - FULL; 4:45pm (PS Kinder Combo) - 10/15; 6:15pm (Tap & Jazz) - 11/15; 7pm (Acro III) - 5/12
 - B. **Tumbling for Tots**
 1. All classes full - 7 on waitlist for the evening TFT class
- IV. **Old Business** - None
- V. **Upcoming Scholarship Fundraisers**
 - A. **Merchandise Sale (Ongoing)** - Danielle Ronay - I Scott working on a link to sell t-shirts and sweatshirts with the limited edition design and the sunflake logo on the sleeve. Hope to have sale live soon. Will do a second sale around the holidays with the traditional sunflake logo on a bigger inventory of items. Can set up a table at winterfest - if we don't get enough for the minimum, we can order the minimum and have for sell at winterfest. Won't have in time for the Fall Festival but will be able to take orders. Can use sign holders that Karen L. Has to advertise.
 - B. **Holiday Market** - Molly/Francesca - sold out in 5 hours, demand is high and have extensive waitlist - much smaller 31 vendors inside (17 from the market in the Spring). Had to buy new lawn signs as many were taken last year and they were printed without the Country Club address. 14 paid vendors for this year (\$780) - Signs from Brett Nickel \$381 - \$150 for online advertising - looking at approx. \$214 profit for scholarship. Typically, a \$2k profit.
 1. New idea - \$25 Pop up shop in trophy room and GL - vendors would get one 8ft table, smaller space, could help to bring in more profit for scholarship.
- VI. **Pre-School** - Construction - working on the floors, new ducts, installed LED lighting, hot water heater replacement, dig new sump pump, dehumidifier, added two windows. A lot of unexpected addons, delays in getting materials, waiting on the town for testing so PS has been operating at the clubhouse but has been working out. Classroom should be ready to put stuff back into this weekend and the bathroom next weekend. Possible Open house and talking about having parent night there so parents can go and see the new improvements. No meeting this month but liaisons set up their committee this month which will be made up of one member from each class.
 - A. **Fundraisers**
 1. Mum Sale - 28 submissions so far. Pick up set for Oct. 29th in the Maintenance lot - check with Patrizia if there is a rental. Setting up a table for Fall Festival to sell the remainder
 2. Story time with Santa is set for Dec. 3rd (Kristen/Jenny)
- VII. **Upcoming POA/Community Events**

- A. New Homeowners (Ongoing)** - develop Subcommittee - Joanne (lead), Francesca, Jasmine, Inga, Lisa. Two sided card with info about all the committees, laminated map. Waiting on quotes from Scot (DMC). Expect 200-250 new homeowners each year.
1. What we have: 33 bags, 97 koozies, 31 pens, 73 lanyards, 52 carabiners, 70 banquet ads, 242 magnets
- B. Fall Festival**
1. **Witches Paddle** - 36 ppl signed up - (last year 70 signed up) - expect more within the coming weeks
 2. **Fall Festival** - Food trucks: Waffles and Dreams and Kasha Imbess (confirmed) waiting on the Empanada lady. 500 people signed up so far (last year 200+ signed up on the day of). Arts and crafts - Rock painting with prizes, coloring station. Board games instead of Carnival games in the Ballroom. Stage - Karate demo, Self defense Demo (Glen), possibly Dance and Acro showing (Christine), Zumba (outside), Hannah L. (ask to borrow Ilene's skirts from Festival Days) offered to do belly dancing. Pony/petting zoo person delaying on signing our contract. Other confirmed activities: Inflatables, DJ Tom, potato sacks, Game truck, Gelly Ball/tattoo, outdoor games, henna, a few craft vendors (Molly to send Chris the list of waitlist people for the Holiday Market to see if anyone would be interested).
 3. **Biergarten** - sold 60 cups for \$900. Price of cups goes up on the 23rd. Possibly a school band (Karen L.). Fun games TBD (Chris). Suggestions: Place a cup on display in the bar and showcase in the office. Pick-up for cups are at the Fall Festival. Drink special is 1-10pm - Drink special TBD - need to iron out details with Bar & Rental. Karen will create a card to go in the cup letting customers know what the drink special is. Cups hold 20oz - Hannah to do Belly Dance for us - ask ilene to barrow skirts - advertise the cups with the specials. Any volunteers email Francesca (wmlwc.secretary@gmail.com)
- C. Halloween Parties** - (Laura/Tangelin/Kerry) - trying to break up the K-2 and 3-5 parties again this year. \$5 for everyone (including parents). Eventbrite charging \$9.99 per event for guests' over 25 per event or \$29 for the month. No MS party even though states as such on the calendar/newsletter - need to contact Patrizia to make sure we're not holding that date.
1. **Beansprouts Party** - 10/27 - 5:30pm-7pm - (have 2 student volunteers) - confirmed Jodi
 2. **K-2nd Grade Party** - 10/20 5:30-7pm - (have 2 student volunteers)
 3. **3-5th Grade Party** - 10/20 7:30pm-9pm - (have 2 student volunteers)
- D. Other Halloween Festivities**
1. **Trick - O - Treat Map** - (ongoing) - 4 sign ups so far - Angela to advertise - Karen to make note w/ next year's Jotform link to enter next year volunteers can put them in the homeowners mailboxes if they have cool displays.
 2. **Halloween Lights Contest** - (ongoing) - Francesca/Matt - Deadline Wed. Oct. 25th. Judging will take place Friday, Oct. 27, 8:30pm-10:30pm (Rain date for judging will be Saturday, Oct. 28th). Keep your displays lit up on Sunday, Oct. 29th for a community drive through!
- E. Lights on the Lake** - 11/26 - weekend of thanksgiving need VOLUNTEERS to help set up
- F. Tree Lighting** - 11/30? - Angela to help Laura w/ tree lighting - PS need to nail it down for the date - xmas carols - children in the inner line and parents in another line - do festivities earlier - having maintenance put lights up on posts' - 530/6 end for toddlers

start at 5pm - Amanda to do santa - and liaison could do santa as well - combine santa with tree lighting

G. Menorah Lighting - 12/10 - Hosted by Chabad of NW NJ - show WC support

H. Winterfest - 1/28 - 1-3pm - \$5000 budget - getting quotes from same vendor as last year (Any Excuse For A Party) - want to do Trackless Train in Jan. 2023 was \$2974. Want to have Mechanical snowboard again; paid \$1295 in Jan. 2023. Face paint vendor wants second artist, 2 artist not in budget. Maybe do stick on tattoos instead. One man band (Good Captains - Rich Ortiz) last year paid \$200 flat for music for 3 hrs. Last year's vendors also included 360 Photo Booth. **New ideas:** Axe/snow throwing \$800 for 3 hrs. Winter carnival - \$250 per booth/\$50 per game. (\$495 per booth?).

VIII. Logistics: Suggestion was made (Chris K.) to update the POA Website - include the POA rules - this falls under marketing and communications. Encouraged to bring it up in the Well Being portion of POA meeting. First Annual meeting this Wednesday, important meeting, come out if you can!

A. Eligibility for nominees

1. Nov. election - need to be an active member to run for board position or 4 hrs of volunteer for WC sponsored event. Next month we nominate for position all board positions

B. Red Cross - Babysitting course - (Move to next meeting)

Meeting Adjourned: 10:04pm

Minutes Recorded by: Francesca Miskowsky (*Secretary*)

OIC Approval: Joanne Machalaba

August 2023 Women's Club Meeting

Agenda: August 14th, 2023 at 8pm

Meeting 8:06pm

I. **Attendance** - Angela Quant, Francesca Nieves, Tangelin Rivera, Molly Reynolds, Kristen Neu, Inga Donskaya, Karen Lambert, Kerry Rivelli, Frances Zegar, Lisa Dispenza, Kate Zambarano, Danielle Ronay, Mike Ilardi, Lana Gavlin, Joanne Machalaba

II. **WELCOME New Members** - no new members

III. **Budget** - Proposing \$2,400 increase (Total)

A. **Community Line** - approximate breakdown (FYI)

1.

Fall Festival	5,500.00*
Winterfest	5,500.00*
Witches Paddle	200.00
Sundaes by the Lake	1,500.00
Easter Egg Hunt	500.00*
Halloween Lights Contest	100.00
Christmas Lights Contest	100.00
Yard Sale	250.00*
Tree Lighting	500.00*
Menorah Lighting	100.00
Lights on the Lake	250.00
Total	14,500.00

indicates increase in line from last year

IV. **Scholarship** - Karyn/Amanda - Karyn/Amanda GoMerry need to get access to Essays and get Amanda fully integrated, see if the committee needs anything else before the school year begins.

V. **Old Business**

A. **Sundaes By The Lake (June 25th)** - Amanda - Good feedback regarding the band. Started as a rainy day so band was set up inside, but as the day got nicer, people started going outside and band could not move their equipment outside so were forced to stay in. But overall "solid B+ event" as per Amanda. Amanda looks forward to doing it again next year

VI. **Upcoming Scholarship Fundraisers**

A. **Merchandise Sale** - Danielle Ronay - grey and green shirt with design that was voted upon. It was mentioned that the design looks more like a logo and may clash with the WML sunflake logo. Suggestion made to put the WML sunflake logo on the arm or corner of the t-shirt to keep branding consistent. Pricing out: turkish blankets, beach blankets, beach bag, heather sweatshirt. Question was brought up on the year WML was established. T-shirts used in the past say 1948 but POA was not established until 1952.

Committee agrees to keep 1948 for continuity since it was used in the past. Suggestion was made to have the "gear" (i.e. blankets, bags, etc.) printed with the sunflake.

- B. Holiday Market** - Francesca/Molly - 11/12 - 10am-3pm - As of now, indoors only. Indoors can fit 31 vendor spots. 14 vendors signed up in Spring but couldn't do rain date so opted to hold the registration fee for the 2023 Holiday Market. If all those Vendors are available and decide to come, only leaves 17 spots left. Looking at a \$680 profit (before ads). Normally, Market spends \$150 in Facebook ads. Need to buy signs this year as old signs were missing the address. Will price out signs from Brett Nikel, in the past was \$11/sign. Karen Lambert and Lisa Dispenza offer to shadow this event and eventually take it over.

C. New Ideas:

1. **Line Dancing/Dead Head/Beefsteak Dinner** - Laura
 - a) Line dancing - due to the size of the event, I will need to pair up with one of our DJs. There would be a flat instructor fee and a flat DJ fee. Vendor fee would be \$100 to teach a few beginner line dances and assist in some of the fun popular dances many know from weddings. If you want to give it a try, stop by Wednesday nights at The Church of the Saviour in Denville. I teach a beginner group. \$10. Per person 7:15 to 9pm.
 - b) Deadhead - Grateful Dead band
 - c) Beefsteak - Kerry R. - knows a company in Woodland Park and can reach out. Sussex Meat Packing was another suggestion. Can turn it into something educational and show the differences in the different types of meat
 - d) Kerry suggested
 - (1) Mozz night with Vinnie Mozz making - see if we can do it on a weekend and do two sessions.
 - (2) Larry & Raven - would love to come back
 - (3) Stand Up Kids - kids improv show (can be done in other languages) - Peter Michael Moreno
2. **Porch Sign Fundraiser** - Francesca - Vendor provides all of the materials to complete the projects and instruction for about 3 hours. For non-profit and charitable organization fundraising events they have a discounted set fee of \$30 per person. In addition, if you have at least 25 people sign up, vendors donates one large unique piece to raffle off during the event which usually brings in another few hundred and goes directly to the fundraiser. Spoke to Partrizia and is open to discussing opening the bar for the event. Kristen mentioned, previous paint and sip fundraiser's at WML used to charge \$45 per person. Other paint and sips in the area anywhere between \$45 & \$55.

VII. Upcoming POA/Community Events

A. New Homeowners (Ongoing) - Francesca

1. Update - Bags will now be distributed by the office - WC will be responsible for stuffing bags. Bags are currently in the basement. Have NHO list as of July, was going to make one last drop to those NHO who already have gotten their badges but was told the office wouldn't know who's gotten their badges or not as it is not saved in the system. Suzie and Laurie on board with the new bag distribution process, Suzie will revise the spreadsheet to include a paid column & received bag column.
2. Ideas for items to purchase in 2024...
 - a) Embroidered dish towel, Lanyard and screwdriver, Canvas bag, Coupons for restaurants in the area (Pay to put ads into the coupon), shopping tote
3. Newsletter - standing ad in the WML Newsletter every month saying "Welcome new homeowners! - get your NHO Bag!"

4. Coupons for restaurants in the area
5. Letters from Committees and update handbook (when ready!)

B. Fall Festival - Angela, Chris, Laura - 9/30 -

1. Witches paddle - Mary Para/Jess Greenhagen - beach 2 launch spot, registration open at 11am. Getting a blow horn and speakers this year. Paddlers launch at 12:30pm (instead of 12:45) and will come into beach 1. Contest categories include: Wicked Witch (gets a broom and broom gets passed down), Fastest, Friendliest Witch..., more to come on when/where they will announce the winners.
2. Fall Festival - Pony Peppers Express - \$1,600 was the quote (for 1 pony) waiting for quote on 3 ponies - waiting for official quote and will send vote via email
 - a) Fall Festival activities will include: Inflatables, obstacle course, bounce house (1-6pm), Gelly Ball, glitter tattoos, henna, Face Painting (wants another artist but may be out of budget), game truck (2hrs), board games in ballroom (in lieu of carnival games), Arts and Crafts in Trophy Room (TBD)
 - b) Volunteers - Francesca will organize
 - c) Biergarten - Scott going to make plastic beer stein which will sell for about \$15 before/\$20 the day of. Cup changes each year. Question on how many to order? Is 200 too little? 400 too much? Don't want to have left overs. (Can put into NHO bags).
 - d) Food Trucks: Waffles and Dreams (looking for more suggestions as many Trucks are already booked). Suggestions: Klove, Gotham Grill
 - e) Patrizia/B&R working on making adult and kids cocktail specials

C. Halloween Festivities

1. **Halloween Decorating Contest** - Francesca/Matt - Deadline Wed. Oct. 25th, Friday, Oct. 27 (rain date Saturday Oct. 28th), Oct. 29th winners announced and "Keep Your Lights On" night to showcase your lights
2. **Trick - or - Treat map** - Angela
3. **Beansprouts Party** - Laura/Tangelin - 10/27 - 5:30pm-7pm - Need one (maybe two) volunteer to shadow next year
4. **K-2nd Grade Party** - Laura/Tangelin 10/20 5:30-7pm - Kerry will help
5. **3-5th Grade Party** - Laura/Tangelin 10/20 7:30pm-9pm - Kerry will help
6. **Teen Halloween/Haunted House** - in lieu of Middle School Halloween dance (tried last year) - volunteer needed if we want to run this

D. Winterfest committee - Volunteers: Inga, Molly, Chris K.

VIII. Pre-School - room is gutted, all the stone walls are exposed, joists' are in, floor should be going in soon, stone walls to have drywall on them (won't be able to see the stone walls), possibly adding two windows for more light and air flow

- A. Table replacements, new curriculum, enrollment exactly what they planned on with some additions
- B. End of the year ideas for the kids - Petting zoo, bounce house
- C. Will seek room Mom for each class (3 classes)
- D. Fundraising
 1. Fall Plant Festival - get rid of Kales and do bales and corn stalks - Save The Date on Newsletter - Angela to make link
 2. Dine outs
 3. New email for liaisons - wmlpreschoolliaison@gmail.com
 4. Story time with Santa - 5hrs \$1,200 do 2 sessions, half an hour/hour flip and switch the room - getting their pets in - 12/3 and 11/26

- IX. Dance & Acro/Tumbling for Tots** - Francesca - Registration to open Aug. 26th for WML members (Sept. 9th for non-members).
- X. Logistics** - Nothing to report
- XI. Volunteers** (*list of events that need volunteers*) - as of now, Fall Festival
- XII. WC First Annual (hopefully) Unofficial Team Building trip!** - Great success, hope to do it again next year!

Meeting Adjourned: 10:07pm

Minutes Recorded by: Francesca Miskowsky (*Secretary*)

OIC Approval: Joanne Machalaba

June 2023 Women's Club Meeting

Agenda: June 12th, 2023 at 8pm

Meeting Commences: 8:01pm

- I. **Attendance** - Frances Zegar, Chris Kleinwaks, Kerry Rivelli, Laura Eory, Angela Quant, Tangelin Rivera, Mary Stotelmeyer, Kate Zambarano, Lisa Dispenza, Karen Lambert, Jenn Meyers, Kristen Neu, Inga D, Sean Monteith (Amanda was sick/injured), Karyn Brodman, Pat Degnan
- II. **WELCOME New Members-** Mary - lives on Mohawk, been here 2 years and Kate - lives on Calumet moved in 2020, son in preschool and daughter will go in next year. Lisa just moved here in October, lives on Comanche
- III. **Scholarship-** We had the ceremony June 5th at Morris Hills, got all the names from Karyn, Karyn ordered signs, Suzie will send checks.
- IV. **Old Business**
 - A. **Mother's Day fundraiser** -Karen L. WC Profit = \$450. Comments: 10 short on both the muffins and the cinnamon buns so Laura and Karen bought them at cost so that the fundraiser didn't lose money.
 1. Recommendation: Look at other vendors for baked goods. Event suffered because we couldn't sell the champagne for the mimosa kits (only the OJ was able to be sold and champagne had to be purchased at the bar). Only half as much OJ was sold this year versus last year.
 - B. **Community Wide Garage Sale** - Frances - Saturday was a wash due to rain, a lot of people moved to Sunday. Suggestions: Frances is willing to do it again next year, wants to work on making a list and buy new signs for advertising the yard sale.
- V. **Upcoming Scholarship Fundraisers**
 - A. **Father's Day** - Jen - 2 orders so far. Comments: spent a lot of time emailing Rockaway Bagel (same vendor for Mother's Day), using the POA credit card is a pain, marketing was not good, there were marketing issues because we had to wait so long for confirmation from the vendor which shortened the time we had to advertise as the fundraiser was not posted to the WML POA Facebook., Jen will try again next year.
 - B. **Merchandise Sale** - Danielle Ronay - Laura will connect with Danielle around next steps and final design. Final vote needs to happen.
- VI. **Upcoming POA/Community Events**
 - A. **Sundaes by the Lake (June 25th)** - Amanda - updated from Sean - 6-8pm, 600 people slated to attend, in need of volunteers, we need ice cream scoops this year. We'll plan to give leftovers to camp so if we have leftovers NBD, maintenance form is turned in.
 - B. **New Homeowners (Ongoing)** - Kim/Francesca - screwdrivers and pens (needed) - spoke with Suzie about doing it in the office
 - C. **Fall Festival?** – Angela: German dancers? Joanne may have a connection to German dancers that we can invite for the Biergarten.
 1. Oktoberfest - on, coordinating with Bar and Rental. Oktoberfest will be called "WML Biergarten" and we will look to sell a commemorative cup that will get you a discount at the Gold bar for the evening. The Biergarten portion of the evening will begin at 4pm and be open to the public. The bounce house will stay until 6pm to help with the transition from family event to adult event.
 2. Petting Zoo/Pony update-need help finding new vendors, our old vendor is

unavailable. Lisa offered to help. Angela will follow up with her.

VII. Pre-School

- A. Graduation - Wednesday night at 6:30pm in front of the gazebo, 160 people attending. Indoor light refreshments offered after the ceremony, preschool ends on Friday. Pictures in caps and gown this week.

- B. New Liaisons - Welcome! Mary and Lisa

VIII. Logistics:

- A. Need feedback from Ryan on protocols sheet
- B. No meeting in July, next meeting in Aug. Have a great summer!!
- C. WC Board will talk about the budget for next year.

IX. Parade-putting post on Facebook page

- X. **Wine Bus Tour!** - Sunday, Aug. 6th

Meeting Adjourned: 9:45pm

Minutes Recorded by: Angela Quant (*Vice President*)

OIC Approval: Joanne Machalaba

May 2023 Women's Club Meeting

Agenda: May 8th, 2023 at 8pm

Meeting Commences: 8:03pm

- I. **Attendance** - Laura Eory, Angela Quant, Francesca Miskowsky, Tangelin Rivera, Mike Ilardi, Danielle Ronay, Joanne Machalaba, Frances Zegar, Jennifer Meyers, Inga Donskaya, Karyn Brodman and Molly Reynolds.
- II. **WELCOME New Members** - no new members
- III. **Scholarship** - Karyn
 - A. Yay!!! We're at \$27K
 - B. 4 Joy applicants and 5 WC scholarship applicants.
 1. 2 of the Joys came in late (not students' fault - communication issue with guidance counselor). School sent it late Friday night and Johanna/Karyn saw it Saturday. When asked if the students submitted documents on time; couldn't get an answer. *Solution: Applicant answers can be made accessible to Johanna/Karyn/Scholarship Committee so school counselors don't have to be the middle person.*
 2. All of the 5 were *really* good, they all took it seriously, all had good grades, number 3 in their class, perfect SATs, great applicants/essays. Divided the \$11,500 (\$500) to Joy scholarship, \$11,500 awarded for WC Scholarship) amongst the 5 people awardees. 1 applicant out of the 4 was awarded the Joy Scholarship.
 - a) Congrats signs - taken out of scholarship (probably around \$90) taken out of scholarship. Karyn to E-mail Suzie/CC Laura. Tangelin will go around and put out the signs.
 3. Amanda Shadowed - Karyn will see how much Amanda wants to do next year, Johanna to step down after this year.
 4. \$14,900 in scholarship to start the new year.
 5. Floated ideas - things to do with the money in scholarship if we keep having monies leftover (i.e., donating to pre-school?)
- IV. **Old Business**
 - A. Spring Market (4/30 & 5/7) - Molly/Francesca
 1. April 30th outdoor vendors canceled due to inclement weather, proceeded with the market indoors and added 4 more vendors inside. Worked with Patrizia to get a rain date scheduled for May 7th and held a second market (mostly indoors).
 2. Total profit for Scholarship: \$1,780: 4/30 & 5/7 net profit (with donations): \$2,330. Ads = \$550 (Original total profit would have been \$2,610 (minus \$550 in ads) - would have been biggest market!
 - a) Holding \$500 in fees for November Market
 - b) Will have to refund \$390
 3. Thank you to Suzie and Laurie for all their help in the office!
 4. Shout out to volunteers - 2 teen volunteers, Chris K., Inga, Karen L., Zaida (Fran's mom), Mike I., Steven K. and Laura Purcell for posting.
 5. Vendor got a parking ticket and emailed saying they were told they could park on Dock Street. Molly/Francesca fwd emails with specific instructions to Charlie/anyone else on that email to show that they were told where they could park.
- V. **Upcoming Scholarship Fundraisers**
 - A. Mother's Day/Father's Day Fundraiser - Karen
 1. 11 people signed up so far, need more! Need to put JotForm link in the FB event

2. Advertising - problems with advertising, too much advertising (just for WC) for one person to do that AND the needs of the POA. Contributing factor as to why Mother's Day sales are low. Possibly go back to WC events page being the admin of event pages and POA being cohost.
 3. Pre bought 40 of each cinnamon bun sets (2 in each) and muffin sets (4 in each)
 4. Posting WML POA on Discussion pages - Laura to get access to POA page so she can help promote while Vicki's position is in transition and we can boost sales for Mother's Day sale.
 5. Father's Day - have to put order in
- B. Merch Sale - Danielle
1. Organized a small committee to vote - putting Scott as part of the group so he can give his input.
 2. We could do a prize, a free shirt and a blurb in the newsletter?

VI. Upcoming POA/Community Events

- A. Community Wide Garage Sale (May 20th & 21st) - Frances/Angela
1. Jotform issues
 2. Need to co-host and need to do the ads - Laura will do with being POA manager for the few days.
 3. Maps - printing them out and maps where they will be located? - at the clubhouse stacks at the office, at the bar, send the maps/QR code to the houses.
- B. Sundaes by the Lake (June 25th) - Amanda
1. Got a new band - new contract is signed, maintenance form, signs.

VII. Pre-school

- A. Comedy Night - check from comedy night for profits needs to be submitted to Joanne - right now \$2,909 in checkbook (w/o comedy night profits)
- B. Pre-school t-shirt sale!
- C. Meeting with Jenn M. and Laura as to "How do we give PS more autonomy?"
1. Checkbook moves WC treasurer to Ryan, PS committee under our AUX but will have the same approval rights/protocols as the greater committee, PS Director has same spending limits as WC president for the PS budget (out of country club). Working on giving the PS committee same spending limits from the PS fundraising account to allow more autonomy. Any spending must be noted in Committee notes, submitted to WC and put in monthly notes. Anything above the limit requires FYI to WC board and vote to POA board. Details of the thresholds will be notes and presented in June.
 2. PS committee will be informed of PS expenditures, write minutes for their meetings and submit them to WC board before WC general committee meeting.
 - a) Question on Spending? What info does WC want? - As the Director of the preschool, who we agreed to give more autonomy to, and the holder of the preschool credit card, with clear spending limits, Holly is empowered to make spending decisions w/o the PS Comm right to approve. PS committee spending should be reflected in PS minutes along with other important topics
- D. Update on renovations - As per last months' meeting, an architect was retained to ensure the structural integrity of the work. The design plans were received in early May and the work will go out to bid with the goal to have construction in August when the school is closed. Architect reported that the building *is* structurally sound.
- E. Jenn - PS update - doing an art show for Mother's Day celebration, Summer Fun - two spots available in 3-day program, 8 spots available in 2-day program, parent teacher conference coming up, June 14th - graduation, Farm trip - June 5th. Want to plan a meeting with Kindergarten and PS, waiting to plan that with town but Kindergarten posted intro link in PS Facebook page.

VIII. Procedures Document - budget sheet

- A. Trying to get better about budget
- B. Amazon wish list
- C. Resend drive link
- D. Ad column for preschool

IX. Fall Festival Committee sign up

- A. Chris/Laura is shadowing Angela for the Fall Festival - Danielle, Inga, (Sept. 30th) - bat mobile - Joanne - German dancers, get with B & R

X. Upcoming Months

- A. 1st annual meeting Sept 13th; 2nd is Oct. 15th - ask for input from committee in June, July we don't meet (WC board meets) POA board is 16th of Aug. (2 weeks before - Aug. 4th need to submit budget); review with Holly the timeline

PS - tuition increases - PS Committee

Meeting Adjourned: 9:43pm

Minutes Recorded by: Francesca Miskowsky (*Secretary*)

OIC Approval: Joanne Machalaba

April 2023 Women's Club Meeting

Agenda: April 17th, 2023 at 8pm

Meeting Commences: 8:03pm

- I. **Attendance** - Laura Eory, Angela Quant, Francesca Miskowsky, Tangelin Rivera, Mike Illardi, Chris Kleinwaks, Karen Lambert, Kristen Neu, Molly Reynolds, Danielle Ronay, Joanne Machalaba, Frances Zegar, Jennifer Meyers, Inga Donskaya, Kerry Rivelli and Karyn Brodman.
- II. **WELCOME New Members** - no new members
- III. Pre-school
 - A. Fundraisers:
 1. Comedy Night - March 25th - \$3,300 in profit, great and positive feedback!
 - B. New Business
 1. Setting up for graduation - kids will have gowns and tassels. Getting annual t-shirts. Planning an in house field trip/enrichment day.
 2. Summer fun registration opens Saturday, April 22nd
 3. Feedback from parents is that the increase in tuition has been deterring people. Concern from parents is that we have priced ourselves higher than other places especially for non-resident and that tuition has been raised twice in 2 years. Majority of families have re-enrolled.
 - a) Discussion -
 - (1) Comparative tuitions in the area continued to be monitored and we are on the low end
 - (2) PS Director/Teacher and Board of Directors are fully supportive of the current tuition rates; Questions/Comments: Ask teachers what they think? Where have you looked? Raised the rates twice since the last feedback (2 years ago). Revenue production? Want to make sure PS is not being subsidized by POA.
 - (3) PS should be a profit making entity in order to cover many of the operation expenses. POA and Country Club continues to subsidize the PS
 - (4) The PS needs further infrastructure improvements/repairs. Top of the list are the bathrooms. A concern was raised that the repairs are taking too long, the bathrooms are in bad shape and floors being safe and secure. An architect was retained to do structural drawings and will then go for bidding. POA Board to follow up at the next meeting to see where we are with the entire project.
 4. Meeting to be scheduled between PS and WC board to discuss PS becoming more autonomous.
 5. Jen to step down as liaison and two mom's are interested in becoming liaison.
- IV. Old Business
 - A. Egg Your Yard (Amanda) - April 8th - 39 dozen eggs - gave out 3 golden ticket prizes: tickets to future WC event and 2 lawn sign vouchers. Amanda is excited for next year and has some new ideas - need numbers on how we did.
 - B. Spring Parties - April 2nd - Beansprouts (Tangelin); K-5 (Kerry) - almost sold out (7 tix left) a lot of kids and parents but went well. Better with parents having tickets! Had a lot of volunteers. Each party had a separate budget, combined budgets since parties were back-to-back and were able to get decorations, arts and crafts, balloon centerpieces, split food and snacks for each party so there wasn't a lot left over. K-5 wasn't as sold out but was well attended (over 100). Suggestion - a lot of parents didn't know they could have a

slice.

1. Question: Can we sell tix at the door? YES we can! NO Volunteers are to handle cash at ANY EVENT.
 2. Egg Hunt - sections not set up the way we wanted, very windy, maintenance lost the paper for set up, good to always have digital copy. May make changes on ages for next year.
- C. Latin Night (Tangelin/Francesca) - April 15th - 80 tix - profit \$842. Not including what was sold in the office. Overall good feedback: Great! Possible band next year?
- D. Idea: Put vendors (i.e. DJ, bands, etc.) on list of banquet and do 6 mo ad on newsletter as incentive
- V. Upcoming Scholarship Fundraisers
- A. Spring Market (Molly) - April 30th - slated to net \$3,285 (\$2,970 slated total profit), 69 outside 22 inside. In NEED of VOLUNTEERS! - 15 people at the gazebo, 22 inside, chalk marker for the cement. Possible Google Ad? Can make it a free event on Eventbrite.
 - B. Mother's Day/Father's Day Fundraiser- (Karen) May 14th/ (Jen) June 18th - so far only 2 orders, need to boost and share. Next steps: need to contact Rockaway Bagel.
 1. From ABC - WC cannot benefit from sales from alcohol for a fundraiser. Maybe, for Father's Day, we could offer a domestic 6 pack. Has to be something that's pre-packaged. Ideas: Birdies and bagels, enter to win a round of golf, willing to donate a round of golf, could just sell the bloody mary mix
 - C. Merch Sale (Danielle) - end of May - got one good design! Vicki posted on POA - Not to be confused with a festival Days t-shirt, available for purchase starting festival days, wants a Men's tank top, FYI to vote for t-shirt designs.
- VI. WML Women's Club Committee Drive Folder - committee to look over and see if there's anything we need.
- A. Events Process and Timeline Worksheet -
 - B. Scan code on the bottom of this agenda for access (see attached)
- VII. Upcoming POA/Community Events
- A. Community Wide Garage Sale (Frances) - May 20th & 21st - FB event was made, Francesca to get signs to Frances - Laura has approved \$100 - Angela to reshare google doc.
 - B. Sundaes by the Lake - June 25th - Amanda - our band couldn't do the 25th and we were going to accommodate their date but they never responded - 3 Day Weekend - \$595 for the band - Laura approves, WC committee vote not needed. Ice scream can be purchased at restaurant depot. Ice cream scoops! Cups, bowls, sprinkles, syrup, whipped cream, cherries, make it your own! No nuts no cones (allergy) VOLUNTEERS! - Badge checkers, suggestion - having it pre scooped? - may not be able to do
 - C. Oktoberfest - Joanne, Cat, Amanda, Danielle - Laura and Chris shadowing Angela for Fall Festival - possibly make it an extension of fall festival and not a separate ticketed event.
- VIII. Marketing - New marketing/communications person in POA office - send Vickie your posts' first, she'll make events - newsletter@wml.org - Question - can we get rid of the paypal on the website? (Joanne)
- A. Idea: Have an FAQ on our website - put some of the info in the new homeowner bags online for current residents and/or a "Welcome New Homeowners" page on website
- IX. Scholarship (Karyn) - scholarship amount to be awarded goes to WC board for approval by next WC board meeting which would be April 27th - only a few applications - \$27,000 in scholarship
- X. New Homeowners (Kim) - Process - receives names from the office for new homeowners sometimes months later. 150-200 new homeowners a year. Cooler Bag contents: koozie, key

chain, pen, screw drivers, POA President letter, WC President letter, Map, magnet, carabiner, WML numbers.

- A. Restock(?): screwdriver and pens.
 - B. Updates: Get an updated picture and handbook should be in there, camp should have something bar and rental and banquet. FAQ's page. "Hey did you know?" page insert to the newsletter. Talk to Suzie and tell her what we'd like to do and Laura to follow up on procedures to see who is new and who has gotten a bag etc. Processes: should we be giving these out in the office as opposed to being handed it out by WC committee members and sometimes people aren't home? Most agree it should be distributed by the office.
- XI. New Ideas (Karen) - snow machines on Facebook market! sangria sunsets!

Meeting Adjourned: 10:17pm

Minutes Recorded by: Francesca Miskowsky (*Secretary*)

OIC Approval: Joanne Machalaba

March 2023 Women's Club Meeting

Agenda: March 13th, 2023 at 7pm (egg stuffing)

- I. Attendance - Kerry Rivelli, Inga Donskaya, Danielle Ronay, Frances Zegar, Chris Kleinwaks, Amanda Alessandra, Joanne Machalaba, Jennifer Meyers, Molly Reynolds, Kristen Neu, Suzie Palazzo, Francesca Miskowsky, Angela Quant, and Tangelin Rivera.
- II. Stuff Eggs! 7pm-8pm

Meeting Commences: 8:10pm

- III. WELCOME New Members! (No new Members)
- IV. Pre-school
 - A. Fundraisers: Comedy Night - March 25th - Tickets selling fast! 10 tickets away from being sold out! New fundraising idea: come take photos with their own cameras with photobooth - spring setting
 - B. Other updates: Bathroom situation - Architects have been through as per Holly. Concerned about timing
- V. Old Business
 - A. Pub Night - March 4th-Sold Out! \$5,225.97 made for Scholarship!! Recap: Sold out event! Great success, Jen Heath, once again, did an amazing Job. Most likely it will be the highest grossing event this year!
- VI. Upcoming Scholarship Fundraisers
 - A. Egg Your Yard (Amanda) - April 8th - hide certificates in the eggs - get a family pack of tix for Halloween/beansprouts party. Start posting on socials. The Renegade softball team is doing one. Suggestion: maybe retarget the same audience as previous years.
 - B. Spring Market (Molly) - April 30th - 41 people signed up so far - still accepting vendors, spread the word! Only outdoor spaces available. Suggestion: Possibly increasing inside pricing. No food trucks this year but have a few food vendors. The outside part of the market will be in the maintenance parking lot (this is new!). Volunteers to help police the street and to not bring alcohol to the parking lot and maybe teen volunteers to help load/unload.
 - C. Mother's Day/Father's Day Fundraiser- (Karen) May 13th/ (Jen) June 18th - New rules from ABC - "we cannot allow Women's Club, or any committee, to promote/sell/profit from the sale of alcohol at this time. If Mother's Day sales include the sale of orange juice with one of your bundles, the bar can make available bottles of Prosecco to be purchased at the gold bar during pick up. The bottles would cost \$5. However, the funds would not benefit women's club and you cannot include it as part of a bundle." - Patrizia is trying to work with us to see if there is a different way to run this fundraiser. We won't advertise yet but still plan to do the food.
 - D. Latin Night (Tangelin/Francesca) - April 15th - Tickets go on sale March 23, got DJ, now just need to sell tickets!
 - E. Merch Sale (Danielle) - should be up and running by beginning of June - As per Scot, open for two weeks and then production. Suggestion: Art contest? Put the year on the T-shirt to make an annual WML T! Suggestion: 2023 WML We Play All Day (Chris K.). Keychain to bottle opener?

VII. Upcoming POA/Community Events

A. Spring Parties - April 2nd

1. Egg Hunt (Danielle) - Starts at 12:30pm - Probably stuffed about 3,000-4,000 eggs before the start of the meeting! Student volunteers were in attendance! The Easter bunny costume is ready! Possibly creating different sections 0-18mo and/or walkers/non-walkers. Bring badges for kids grandparents can attend. Need adult volunteers to be Badge bunnies. Will have an allergy trade-in table. Golden tickets will be hidden for bigger prizes (Suggestion: lawn sign coupon, tickets to next party). Suggestion: Use overstock merchandise (i.e. frisbees) for giveaway.
2. Beansprouts (Tangelin) - 1:00pm-2:30pm - tickets on sale. Vendor: DJ Tom. Food is for both adults and kids as both require tickets to be purchased
3. K-5 (Kerry) - 3:30pm-5:30pm - Same DJ as Beansprouts, people bring dessert, \$500 budget.

B. Community Wide Garage Sale (Frances) - May 20th & 21st - info going out in April newsletter. Suggestions: GSLAR website free to post, Kerry would make copies of google maps that show the other houses and would distribute them to the people who would come to her garage sale and also put where the public bathrooms are etc. may be nice thing to suggest to people doing the garage sale.

C. My Tot and Me (morning) - going great!

D. We Play 0-5 (evening)

- Frances - looking for anyone interested in doing we play as thinking of doing a 4 person rotation and they need one more person. Can talk to the office about availability, 5:30pm seems to be the consensus. Suggestion: to keep the name "We Play" for the *We Play* program as well as the *My Tot and Me* program to avoid confusion. Only difference is one is in the morning and one is at night. As per Joanne, can start running My tot and me as We Play! No need for a constitution change, just let the POA board how WC decides to.

E. Sundaes by the Lake - June 25th - Amanda - reached out to the band and is waiting to hear back, no rain date, if it rains we move inside. Save the date will be in the April Newsletter.

VIII. Scholarship (Karyn)

- May 1st at 7pm scholarship meeting
- April 19th at 5pm is the deadline

IX. Dance and Acro - a couple pieces we need to get info on, Krista needs to take a step back for recital. Dress rehearsal March 31st and show is April 1st, Frances to send recital info to the board. Francesca will connect with Krista and Frances.

X. New Homeowners - Check and confirm the contents of the bags? Suggestions: Put most recent newsletter, township/emergency services, transportation, pizza services, grocery stores, taxis, pools, WebML card, WML booklet (do we still have one?), Lanyards for beach badges

XI. Survey Results of New Ideas - No responses at pub night but some on FB, but sangria night was number one online.

Meeting Adjourned: 9:16pm

Minutes Recorded by: Francesca Miskowsky (*Secretary*)

OIC Approval: Joanne Machalaba

February 2023 Women's Club Meeting

Agenda: February 13th, 2023 started at 8:03pm

- I. Attendance - Kristen Neu, Suzie Palazzo, Mike Ilardi, Laura Purcell, Lana Gavlin, Amanda Alessandra, Chris Kleinwaks, Inga Donskaya, Frances Zegar, Jennifer Meyers, Kerry Rivelli, Danielle Ronay, Karyn Brodman, Karen Lambert, Molly Reynolds, Laura Eory, Angela Quant, Tangelin Rivera, Pat Degnan.
- II. WELCOME New Members, Grab eggs!-no new members
- III. Pre-school
 - A. Update-Jenn met with preschool team-registration has kicked off. They have decided on a change in hours to try to accommodate based on feedback from current families. Looked at setting project goals-want to replace kids tables,started working on identifying bigger expenses. Things are going really well :)
 - B. Current registration numbers: 2-day: 4, 3-day: 12, 5-day: 11
 - C. Laura--Holly now has the same purchase approval level as WC President. This will help streamline things. Want to bring in enrichment to the preschool.They now also have their own credit card.
 - D. Fundraisers \$7029 in checkbook, Comedy Night coming up
- IV. Old Business
 - A. Mentalist - \$1,063.82-Went really well, people had a good time and left impressed. Would like to do it again now that people know what it is. The performers were also happy with their experience.
 - B. Winterfest- We had almost 700 people attend! People loved it, so much positive feedback. Reba said she'd pay for another face painter. Weather was on our side, but all in all people really liked having something to do in the Winter.
 1. Looking into planning for 2024 Jenn Meyers and Karen Lambert will help. Keep 4 people at check in, add signs to direct across the street. Should we increase the budget to include some kind of other indoor station? Balloons? Jenn will give Fall fest committee balloon lady info
 - C. Pasta Night - \$157.95-we only sold 30 tickets, in the future, we should open to non-members sooner. People had a lot of fun and we'd like to have Vinnie back again..
 1. Babysitting was well received, Laura received feedback that it's something the community would like to see. We need to pause to ensure that whoever is there is certified in some way.
- V. Upcoming POA/Community Events
 - A. Spring Parties - April 2nd
 1. Egg Hunt - 12:30pm
 - a) March WC meeting need to match eggs
 2. Beansprouts - 1:00pm-2:30pm-got some feedback about naptime for little kids being a potential issue.
 3. K-5 - 3:30pm-5:30pm-need to confirm that DJ Tom is available
 - B. Community Wide Garage Sale (usually weekend before Memorial Day - May 20th & 21st).** Frances will run it, Pat will confirm bulk week is the following week.
 - C. My Tot and Me- doing great!
 - D. We Play 0-5 playgroup - need volunteer(s)--very lite lift, all you do is open a closet, get toys out, snack. Angela considering, will poll some groups on interest.
 - E. Sundaes by the Lake - June 25th- Amanda will run!
- VI. Upcoming Scholarship Fundraisers
 - A. Pub Night - March 4th - 8pm-12am, input on closing bar to public-almost sold out, only 40

- tickets left, already surpassed last year's sales. Consensus is yes
- B. Egg Your Yard-Amanda is running-pricing change for this year, the more you buy, the more you save, we'll put a golden ticket, free birthday sign, and free Halloween party tickets.
 - C. Spring Market - April 30th-vendor sign ups have begun-almost full inside. Jotform issue with multiple users-will try to use collaborate function. Outdoor will be in the maintenance lot. Marketing buy for \$100. Raised the prices by \$5. REMINDER-ask to open the bar early for the event-liquor license does not extend to parking lot
 - D. Mother's Day Fundraiser - last year raised \$842 for scholarship). Karen will run, Laura already in touch with the bakery.
 - E. Father's Day fundraiser - r-looking to do something similar for guys-bagels and brews. Jenn M will run!
 - F. Merch Sale - Danielle-talked to Scott about some items, want to do a poll on facebook, sunflake ornament, turkish towels, koozies-doing some at cost items, for festival days. Frances suggested selecting a design that could be done each year, like a collectable
 - G. Latin Night - April 15th (possible name change) 7-11pm-1 hour dance class, DJ-no food, bring your own food, Tangelin will work with Suzie to get date for ticket sales
 - H. Lawn Signs - Getting up and running! New volunteer, Alisha
- VII. Scholarship-Meeting will be May1st at 7:30pm, there will be pizza/snacks, Amanda will be shadowing. Judging committee will be made up of Kristen, Pat, Inga, Laura P., Molly. Alternate: Danielle
- A. Jenn M. wants to know why we fluctuate the amounts? Karyn explained that It's based on how much we raise, and then the committee decides based on the applicant's worthiness (based on score). Jenn suggests that we change the way that we allocate the funds to make things easier. We agree that this could potentially be easier, however, the Scholarship committee does have the autonomy to offer the scholarship in this fashion at this point.
- VIII. Volunteers - heat thermometer/other initiatives
- A. Volunteer Sheets-we will link the document-suggested doing it at event if possible or digitally after
 - B. Event Timeline Process-Angela will send to Suzie for review
 - C. Thermometer-Thermometer-internal use-want to be able to project for next year's fundraising needs. Mike suggested that we replace numbers with smiles to share publicly.
- IX. NEW IDEAS - we are short when we total up for 2023, and some new ideas didn't sell out
- 1. Karen will create a google form and we will poll people at pub night
 - B. Sangria and sunset-summer-fire pits, sangria-tickets-series-plastics wine glasses with our logo
 - C. beefsteak
 - D. Bunny Brunch?
 - E. parent/child event-mother/son, family, "sweetheart" event
 - F. 80/90s prom
 - G. Margaritaville night
 - H. Mozzarella Night
 - I. Cinco de Mayo

Meeting Adjourned: 9:45pm

Minutes Recorded by: Angela Quant (VP)

OIC Approval: Joanne Machalaba OIC

January 2023 Women's Club Meeting

Agenda: January 9th, 2023

Meeting Commences: 8:05

- I. Attendance - Molly Reynolds, Danielle Ronay, Chris Kleinwaks, Frances Zegar, Kerry Rivelli, Lana Gavlin, Catherine Loran, Amanda Alessandra, Karyn Brodman, Jennifer Meyers, Kristen Neu, Joanne Machalaba, Karen Lambert, Inga Donskaya, Suzie Palazzo, Tangelin Rivera, Pat Degnan, Francesca Miskowsky, Laura Eroy and Angela Quant.
- II. WELCOME New Members
- III. Pre-school
 - A. Update
 1. Update from Ms. Holly and Ms. Kate
 - a) Quiet end of year
 - b) Sent out new tuition rates
 - (1) Concerns on tuition increase
 - (2) Maybe make future flyers clear on the payment plan (that you can pay in installments) and have it be more visible. Change wording.
 - (3) Can make continuous payments each month until mid. Oct.
 - (4) We do not do payments throughout the school year.
 - c) Summer fun June 26th to Aug. 4th 8:45am-11:45am (to run with other organizations in the other enrichment programs). Early stages of planning on enrichment ideas.
 - d) Valentine's day parties being planned
 - B. Fundraisers \$6,700 in checkbook
 1. Comedy Night - proposal and vote \$500 deposit, \$3000 on event
 - a) Comedy night was run under another committee under the POA - House Activities (HA)
 - b) HA is looking to give it to the pre-school
 - c) Questions about cancellation policy
 - d) Outside Women's Club - fine tuning fundraising expectations, making a handbook
 - e) Does Kristen have a fundraising handbook?
 - f) Beach party
 - g) What do we fundraise for?
 - (1) Operated under very low funds before
 - (2) In the past the biggest fundraiser was for graduation and it was about a \$3K fundraiser
 - (3) Enrichment activities, fulfilling wish list items
 - (4) Things that need to be done within the pre-school
 - (5) Checkbook has a lot more now than it ever has before
 - (6) Formalize a list so people have visibility
 - h) Pre-School (PS) has a budget and they should be spending against that budget
 - i) Any committee can put monies (donate) towards preschool so long as we have a list of what the money is going towards.
 - j) PS - never did a lot of fundraising, just to raise money to have graduation (which at the time was estimated at \$3K)
 - k) Biggest fundraiser used to be the fashion show but no one from previous years new how to run it and this is a new group of parents/volunteers
 - l) Would get a lot of donations for food (for graduation) - and toys - so they didn't have to raise as much money
 2. Comedy night - Kristen - \$3500 (500 deposit - \$3,000 for the vendor)

- a) Fee for customers: \$35 for Members and \$40 for non-members
- b) Usually makes between \$2,500-\$3,500 profit for HA.
- c) Has been held by HA twice a year and has sold out each time
- d) Community is aware of the event and the office knows about it, a well oiled machine
- e) 3 comedians (2hrs of comedians) Doors open 1.5 hrs beforehand 9pm-11pm
- f) **Cancellation policy:** There is no substitution in the language in the contract and no language of consolation if the vendor were to cancel on WML, so could lose the \$500 deposit.
 - (1) In response - Kristen knows the vendor well and has worked with them in the past with HA. Vendor is contracted to provide 3 comedians so if one comedian backs out they (the vendor) have to provide a backup
 - (2) Francesca - while having a good relationship is great, it doesn't help when it comes to streamlining events for other committee volunteers to come after who would potentially run the event
 - (3) All seem to agree that if a cancellation policy is not in the primary contract, that it should be in the overall WML rider. Possible change to overall WML rider - all agreed on this however will take time
 - (4) Conversation escalated
 - (5) Kristen - if we (WC) cancel vs. if the vendor cancels - we are trying to focus on in the event if the *vendor* cancels
- g) Typically held in Nov. and April looking to be held in March
- h) Joanne - need cancellation policy - encourage having the vendor put some cancellation policy on their end
 - (1) Rhetorical questions to ask ourselves: If the event the vendor cannot provide a back up comedian, are we ok with 1 comedian or 2 comedians as opposed to the original contracted 3?
 - (2) In response, Kristen would then fight to lower the price (\$3,500)
- i) **VOTE**
 - (1) All in favor of spending \$3,500 of the Preschool checkbook to hire the Comedy Night vendor to hold comedy night for PS fundraiser **without** a cancellation policy
 - (a) 10 out of 19 (1 member ineligible to vote)
 - (2) All in favor of spending \$3,500 of the Preschool checkbook to hire the Comedy Night vendor to hold comedy night for PS fundraiser **with** a cancellation policy
 - (a) 16 out of 19 (1 member ineligible to vote)
 - (3) If event happens, all in favor of selling Members and Non-member tickets at the same time
 - (a) 18 out of 19 (1 member ineligible to vote)

IV. Old Business

A. 2022 Holiday Events Recap

- 1. Awarded winners of holiday lights - Karen and Laura
 - a) Karen's child (Will) suggested - Make postcards with links on how to register for the contrast so if we see someone who should enter, we can put those postcards in their mailboxes! (great idea, Will!)
- 2. Gelt drop was great!

V. Upcoming POA/Community Events

A. Winterfest - Jan. 29th

- 1. Solo musician - Captains of Leisure (Rich Ortiz) - \$200 for 3 hrs
- 2. Trackless Train - Had to go with another vendor (our vendor outsourced the job)

Horizon did not want to sign our contract. Second vendor was OK with signing but his contract for us was questionable. Any Excuse for a party has a trackless train for less (\$1,395 for the 3hrs). So we will be going with that company so long as Maintenance OK's it (cannot be on grass). **FYI to board** that we will be changing companies for the trackless train. Include invoice and email to Suzie

3. Possible Bubble Performer (Entertainer/Greeter) in lieu of ice sculptor - waiting on quote in write but verbal told me anywhere between \$250 and \$375
 4. 360 photo booth - 3hrs = \$350
 5. Making Faces - Face paint and glitter tattoos \$150/hr for 3 hrs (inside)
 6. Any Excuse for a Party - company
 - a) Mechanical Snowboard (3.25 feet in height) - Outdoors - where mechanical bull is for festival days - between gazebo and lawn walkway (so by the lights). If indoors need either height restriction or limit it to kids only. Electricity needed.
 7. Trackless Train - Gas run (no electricity needed). In parking lot - which is best? - Maintenance
 8. Bar opens at 12pm - Winter White Cosmo drink specials (Patrizia ad)
 9. Food Vendor - possibly Klove Meats (to use kitchen) and Waffle lady from Fall Festival
 10. Serve hot Cocoa and Coffee
 11. Fire pits - giving out S'mores
 12. 2023 Holiday Lights unveiling
 13. Trophy Room Arts and Crafts
 - a) Borax crystal snowflakes
 - b) Ice luminaries (probably can't be made on the day of but can encourage participants to make the day before to display!
https://www.youtube.com/watch?time_continue=123&v=92AW5oMltn8&feature=emb_logo
 - c) Amazon Wish list
 - d) Make your own snow globe! - Winner!
 14. Weather dependent activities: snowshoe races, snowman building contest, snow art, Snowball fight, barrel racing <https://www.cedarburgfestival.org/winter-festival>, dog sled racing <https://www.cedarburgfestival.org/winter-festival>, show up in a bikini, get a martini!, more fun things for the future!
<https://www.backwoodsmama.com/2018/01/7-winter-carnival-activities-for-kids.htm>
 15. Unveil lights on lake new displays
 - a) Need to purchase 2nd "tunnel" \$199
 - b) Options for 2023 display are gingerbread, holiday train or light up trees (~\$300)
 - (1) Majority seem to like the gingerbread house (informal vote)
- B. Spring Parties - April 2nd
1. Egg Hunt - 12:30pm - Danielle Ronay
 - a) WC meeting to match eggs - TYPO - February meeting! (not March)
 - (1) Time for Feb. meeting TBA (in case we have to come earlier)
 2. Beansprouts - 1:00pm-2:30pm - Tang and Laura
 - a) DJ Tom and Jodi? - DJ Tom for all 3 (egg hunt and 2 parties)
 3. K-5 - 3:30pm-5:30pm - Kerry

- C. Tumbling for Tots - Registration to open Feb. 16th (Program dates: Feb. 23rd - May 4th)
 - 1. First ONLINE Reg. using JOTFORM!!
 - 2. FYI On Dec. 30th POA board updated JotForm to Gold - no more payments conflicting, thank you POA!
 - 3. Super full, opened up 3rd session
 - 4. **Concern** - registration for the new session was during the current class and a lot of existing members got bumped. Any way that families who are already enrolled get a preference?
 - a) Office noted as well - realized that in the office always had registration on Thursday and new people came at 9am and current parents got booted
 - b) Spring going back to 2 sessions due to Spring sessions in the past being lower registrations in previous years
 - c) Do pre-registration for existing parents?
 - d) People are in certain sessions because of the time - people were upset that they got bumped to a time that wasn't convenient for them
 - e) Great that enrollment is high but 3 classes with two being offered due to teacher availability
 - (1) Poll the parents?
 - (2) Laura will connect to Krista
- D. We-Play -> 0-5 playgroup - need volunteer

VI. Upcoming Scholarship Fundraisers

- A. Larry and Raven - The Mentalists - Jan. 21st!!!!
 - 1. 88 attendees thus far - we are past breaking even (\$2K estimated less \$1550 paid), max 240 attendees
 - 2. Kerry asking for volunteer - Lana volunteers and the board will be there as well
 - 3. Will use the boardroom as a green room for the entertainers.
- B. Ravioli Night - Feb. 3rd - Needs VOTE - \$1,250
 - 1. Contract/kitchen use form is sent
 - 2. Early deposit of \$400 (\$1,250 total)
 - 3. Option to add an appetizer (don't have the cost - \$35 a platter) - capacity is 50
 - a) **VOTE**
 - (1) All in favor to spend up to \$1,450 from scholarship to pay the vendor (Vinny Mootz) for Pasta Making night
 - (a) 15 out of 19 in favor (1 member ineligible to vote)
 - (b) Laura to send Pat D an FYI
 - b) Pricing: 40 for residents \$50 for non-residents (sell non-residents at same time?)
 - c) Eventbrite - event sales and Jotform - is the child(ren) registration and waiver if they purchased babysitting
 - d) Babysitting - \$20 per child from 5:30-10pm
 - (1) Only WML residents for babysitting. HS kids to volunteer with Laura (CPR cert) as adult in the room.
 - (2) Made ages range 4-10
 - (3) Potty trained
 - (4) When they sign up for pasta night they will email for the babysitting
 - (5) What type of training do we need for babysitting?
 - (a) Education on how to handle children
 - (b) Make sure another person in room
 - (c) No kids by themselves
 - e) Make it a private event online if you have a link

- f) Question came up about making this event a WML ONLY event (last time tix sold out in 15 min!)
 - (1) After some discussion, and an informal vote, it is unanimously decided to make this event a WML members ONLY event due to the high demand.
- g) To advertise to start tomorrow (1/10)
- h) Tickets to go on sale Saturday (1/14) at 9am

C. Pub Night - March 4th - 8pm-12am - Need **VOTE**: \$750 band

a) **VOTE**

- (1) All in favor to spend \$750 from scholarship for the Skels band for Pub Night.
 - (a) Unanimous: 18 out of 19 in favor (1 ineligible to vote)
- 2. \$150 bagpipes \$100 high top rental
- 3. **Vote**
 - a) All in favor of selling Members and Non-member tickets at the same
 - (1) Unanimous: 18 out of 19 in favor (1 ineligible to vote)
- 4. Tix go on sale - Feb. 18th
- 5. Extra bartender - yes
- 6. \$22 / \$27
- 7. Increase ticket price? If not this year maybe next year?
 - a) Don't serve food like they used to hence keeping the price low

D. Egg Your Yard - Amanda will be running this year

E. Spring Market - April 30th - **VOTE** to request bar and rental open bar early

1. **VOTE**

- a) All in favor of asking Bar & Rental to open the bar early that day?
 - (1) Unanimous: 18 out of 19 in favor (1 ineligible to vote)

F. New Merch Sale - will get up and running for this year again, ideas on merch? - Danielle Ronay to run it

- 1. Scott - we pay for the site and Scott runs the sale
- 2. We have to buy before selling
- 3. Items of interest:
 - a) Sweater
 - b) Zipper tote
 - c) Bucket hats (others were safari hats)
 - d) Dog bandanas
 - e) Koozies - slim can

G. Latin Night - Date TBA (possible name change)

- 1. April
- 2. Possible rebranding
- 3. We can MAYBE get a roll away bar for in the ballroom - question for B&R (Scott and Mike S.)

H. Lawn Signs - need volunteer

- 1. Need storage

VII. Scholarship

A. Johanna/Karyn

- 1. Had a lot of trouble getting back from the counselor
- 2. Going forward with the go merry platform. Seems simple, we send them our application and they post it. Haven't heard back from the counselor so committee members can get dates squared away.

- a) Will try to have scholarship meeting in the first week of May as per usual
- 3. Looking at April 19th as due date at 5pm
- 4. New this year - need 8 hours of volunteer (this was made known last year)
- 5. Expect to get entries to scholarship committee members to read by that Friday or Saturday (April 21st or 22nd)
- 6. Looking at May 1st for meeting and Winners to be announced the following week
- 7. Next WC meeting will ask for volunteers. Usually ask for 5 WC volunteers in addition to committee chairs (Laura gets preference if she wants to do it, otherwise WC volunteers need to have attended 6 meetings in the last year in order to qualify)
- 8. This is the last year that Johanna wants to do this so asking for someone to shadow her. Karyn will do it next year but not sure beyond that, need to start looking at someone to sit in on it this year.
 - a) If wanting to take on this roll, WC member cannot have a senior in HS
 - b) Laura would love to be considered as she is anticipating stepping down as president for 2024
 - c) Amanda also expressed interest
- 9. Committee give recommendation for how much to award and Board does final vote

VIII. Volunteers - heat thermometer/other initiatives - Yay!

IX. NEW - end of year rewards for volunteers instead of quarterly Unsung Women's Club Warrior program

- A. Like Superlatives, i.e.: Most volunteer hrs; Best women's club recruit; Rookie of the year; Best new WC recruiter, etc.
- B. CHANGE APRIL MEETING?? (falls on spring break - many will be absent)

X. Side Notes from office:

- A. Not accurate to have monthly updates on scholarship monies as events may not be totally imputed by the end of each month. Number may not be realistic.
 - 1. Every other month is ok, estimate is ok. Guide so we do not approve an event and not have enough money to pay.
- B. BAR AND RENTAL to approve a whole list of events
- C. June 25th - Sunday's by the lake

Meeting Adjourned: 9:50pm

Minutes Recorded by: Francesca Miskowsky (*Secretary*)

OIC Approval: Joanne Machalaba